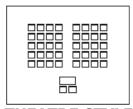
## **Holiday Inn Belfast City Centre**

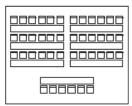
## **Conference Room Layouts**



#### THEATRE STYLE

Rows of chairs (no tables) arranged with all participants facing towards the front of the room. This setup generally has a centre aisle for ease of delegates. Top table is present, set with pen, pad, coaster and glass.

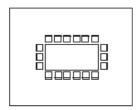
- Used for product launches, presentations, displays
- Used to present to large numbers of delegates
- Allows for optimal room occupancy
- Maximum Capacity 48



#### **CLASSROOM STYLE**

Rows of tables arranged with all participants facing towards the front of the room. Top table is present. All places are set with pen, pad, coaster and glass.

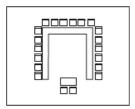
- Used to present to small to medium groups
- Delegates (in ones or twos) have own workspace
- Ideal for testing and individual training
- Maximum Capacity 20



### **BOARDROOM STYLE**

Multiple rectangular tables arranged together in the centre of the room to create a single large table space. Corners are used to complete the set-up. All places are set with pen, pad, coaster and glass.

- Classic layout ideal for debate and discussion
- Popular for smaller meetings
- Maximum Capacity 28



# **U-SHAPE / HORSESHOE STYLE**

Multiple rectangular tables arranged in a large U with open space in the middle. Participants are seated around the outside facing towards the centre of the U. All places are set with pen, pad, coaster and glass.

- Good for training sessions
- Square layout conducive to discussion
- Presentation space in the middle of the room
- Maximum Capacity 20